EXPENSE REPORT

Employee: J. Alvarez · Trip: Chicago trade show · September 2026

Date	Merchant	Category	Amount	Reimbursable
2026-09-02	Delta Air Lines	Travel	412.60	Yes
2026-09-02	Hilton Chicago	Lodging	689.40	Yes
2026-09-03	Lou Malnati's	Meals	74.18	Yes
2026-09-03	Uber	Ground transport	38.50	Yes
2026-09-04	Hilton Chicago	Lodging refund	(114.90)	Yes
2026-09-05	Staples	Office supplies	52.37	No
2026-09-08	Zoom	Software	15.99	No
2026-09-11	Shell	Fuel	61.24	Yes

Total claimed: 1,229.38